

# 5 DAY HEALTH & SAFETY REPRESENTATIVES COURSE

## **WorkSafe WA Accredited**

The course applies to **all** elected Safety and Health Representatives including those from the mining, rail, petroleum, local government, education and health industries. It is designed to enable elected Safety and Health Representatives to effectively represent their fellow employees in matters relating to occupational safety and health at the workplace.

No pre-requisites are required for course attendance. People of all backgrounds and experience are encouraged to attend. Support can be provided for language, literacy and numeracy barriers if needed. Course materials and supporting activities are structured to ensure that everyone attending can participate and contribute.

### **Benefits**

The course is accredited by the Western Australian Commission for Occupational Safety and Health in accordance with the Occupational Safety and Health Act (WA) 1984 and the Mines Safety and Inspection Act (WA) 1995. Participants who successfully complete this course will receive a Certificate of Attendance.

### **Training**

Classroom presentations, discussion and research sessions, possible work site visits. The course can be conducted anywhere on or off site and Company specific courses tailored to organisation's individual needs are available by request.

### **Learning Outcomes**

- Apply knowledge of legislation in the role of a Safety and Health Representative
- Identify and locate information from a variety of sources
- Identify and evaluate hazards in the workplace and recommend control methods
- Conduct an effective investigation into workplace illness/injuries and accidents
- Communicate on safety and health matters and represent employees
- Describe the functions, make up and roles of a Safety and Health committee
- Resolve conflict and
- Issue Provisional Improvement Notices (PINs) when appropriate

Safety Representatives will receive a certificate of participation on completion of the course

## **National Recognition Pathway**

The Safety Representative course is aligned to the following five units of competency which form part of the **Certificate III in Work Health and Safety (BSB30715)**

BSBWHS302	Apply knowledge of WHS legislation in the workplace
BSBWHS303	Participate in WHS hazard identification, risk assessment and risk control
BSBWHS304	Participate effectively in WHS communication and consultation processes
BSBWHS305	Contribute to WHS issue resolution
BSBWHS406	Assist with responding to incidents

Those wishing to obtain formal recognition for these five units will be required to submit the following for assessment:

- Course activities
- Workplace evidence
- Third party report
- A fee applies (in addition to the cost of the course)

The full Certificate III in Work Health & Safety is also available. Candidates will be required to successfully complete **3 work based assignments**. An assessment fee applies.

### **What else do I need to know?**

- Bring proof of identification
- Morning tea, afternoon tea and refreshments are provided
- Course Manual provided
- Dress code is neat casual (no thongs or singlets), enclosed shoes
- 8:30am start – 4:00pm daily
- Course cost - \$850

## **BOOKINGS ESSENTIAL**

**Murray House Resource Centre RTO 2608**

**14 James St, Pinjarra WA 6213**

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